

COUNCIL OF NORTHERN CAVING CLUBS

British Caving Association

Agenda for Committee Meeting 5th October 2019, Hellifield Village Institute, 9:30am

- 1) Apologies for absence.
- 2) Acceptance of minutes from the June Committee meeting (these have already been through the one-month review process before being made public on the website).
- 3) Any matters arising or updates on action items from the June Committee meeting?

Reminder of action items from June meeting (with update in red where status known):

Individual(s)	Action item
Matt E	Finalise January Committee minutes. DONE
Tim A/Matt E	Issue and publish guidance for cavers accessing Barbondale. DONE
Matt E	Report back to October Committee meeting on CaveFest discussions.
White Rose PC	Undertake work at Providence Pot; CNCC to fund; Take photos of work, before, after and during and produce short report for newsletter. Pending.
Matt E	Continue to try to work out way forward for CNCC anchor scheme, and ask Mark Sims to be E&T representative. DONE; current situation likely to be covered under agenda item and in reports.
Simon W	Compile list of the jobs associated to anchor coordinator. Action closed.
Tim A/Matt E	Tim to follow up on Leck Fell; write letter (Matt to circulate) and communicate outcome to cavers. DONE; see news item on CNCC website, likely also to be covered in Access Officer report.
All clubs	Discuss BCA personal accident insurance for October meeting.
Andrew H	Action/consult on guidelines and generic risk assessments for CNCC owned equipment (action carried over from this meeting).

Matt E/Gary D/All	Produce and set up a CNCC stall at Hidden Earth; Anyone willing to volunteer to man it to contact Matt. Clubs to ask for volunteers. DONE
Matt E	Draft constitutional changes to remove Training Officer.

4) Reports (will be made available approx. one week before meeting)

- i. Chairman's report - Andrew Hinde
- ii. Secretary's report- Matt Ewles
- iii. Treasurer's report - Pete Bann
- iv. Conservation Officer's report- Kay Easton
- v. Access Officer's report - Tim Allen
- vi. Other reports (optional): Webmaster/BCA rep/E&T rep/Y&D rep/Anchor Coordinator/ Assistant Secretary
- vii. Meets Secretaries and Online Booking System Administrator reports (optional)

5) CNCC Anchor Policy

The CNCC anchor policy was introduced a few years ago when we started our own anchor scheme (including the purchase of 650 IC anchors). The fundamentals of the scheme are compliance with BCA anchor policy, and Simon Wilson stepped in as our Anchor Coordinator to ensure compliance; essentially, keeping the necessary records. Things have moved on a little since then and with Alan Speight now stepping into the role, a rewrite of this policy has been needed. I suggest the Committee review this and confirm that they are happy with the anchor scheme to operate in the way detailed within. One particular change is to put the burden of deciding on suitable anchor locations in the hands of the Committee rather than the Anchor Coordinator, as well as to relieve the Anchor Coordinator of several jobs which can be delegated elsewhere.

Agenda item submitted by Matt Ewles. The rewritten anchor policy can be found as a separate PDF document, available on the website alongside this agenda.

6) BCA Personal Accident Insurance

As a potential way to spend the BCA surplus, the BCA is looking into the possibility of adding a personal accident policy as a membership benefit, much like the public liability insurance. A rough poll at the BCA AGM saw >80% support, and the BCA has continued to gather opinion on whether this is something cavers want. A decision on this matter is likely to be made at the BCA Council meeting on 12th October, one week after this CNCC Committee meeting.

At the last Committee meeting, all clubs were asked to discuss this and to bring feedback to this October meeting. This agenda item is the opportunity for the committee to discuss their opinions, and to decide the CNCC stance on the matter.

7) Other Matters arising from 12th October BCA Council Meeting Agenda

At the time of publishing this document, the agenda for the next BCA council meeting has not yet been published. As the CNCC has a vote on the BCA Council, this agenda item is an opportunity for discussions regarding any relevant matters.

8) Date and time of next meeting

Committee Meeting Saturday 18th January 2019, Hellifield Village Institute, 09:30am.

9) Any other business?